

**Northern Virginia Chapter  
of the Association of Legal Administrators, Inc.**

Re: 2022 Northern Virginia Chapter ALA Dues

\$175.00

Please remit \$175.00 to renew your annual membership dues. Your annual dues will cover all fees for attending educational sessions, chapter meetings and social events.

Payable to the: Northern Virginia Chapter, ALA  
c/o Ben Sotelo  
Office Administrator  
8609 Westwood Center Dr.  
Vienna, VA 22182

Note: That pursuant to the Revenue Act of 1987, we are required to advise you that your association dues are not deductible as charitable contributions for federal income tax purposes. Your dues payments, however, remain 100% deductible as business expenses to the same extent as permitted under law.

PLEASE COMPLETE AND RETURN WITH YOUR CHECK

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

NO. OF ATTORNEYS IN FIRM: \_\_\_\_\_ AT YOUR LOCATION: \_\_\_\_\_

AREAS OF PRACTICE: \_\_\_\_\_

WHAT CHAPTER COMMITTEE WOULD YOU LIKE TO WORK ON? Please Circle One or More:

HOSPITALITY   EDUCATION   NEWSLETTER   MEMBERSHIP   WEBSITE   VENDOR PARTNER

WHAT TOPICS WOULD YOU LIKE PRESENTED AT THE MONTHLY MEETINGS?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

WOULD YOUR LAW FIRM HOST A MONTHLY ALA CHAPTER MEETING? YES \_\_\_\_\_ NO \_\_\_\_\_

(Only requirement is to provide a conference room – Hospitality Chair will coordinate arrangements with host.)